

# CYNDRA GALEA

PINE MOUNTAIN

[cyndragalea@hotmail.com.au](mailto:cyndragalea@hotmail.com.au)

## EDUCATION AND CERTIFICATES:

2021- 2023	Bachelor of Fine Arts (Creative Writing) at QUT (With Distinction)
2022-2023	Minor in Professional Communications at QUT
2023	Senior First AID Certificate (HLTAID004, HLTAID001, HLTAID002, HLTAID003)
2023	Renewed Queensland Working with Children Check (Blue Card)
2021	Autism Queensland Professional Learning Workshop Certificate of Attendance
2020	Construction White Card Certificate (CPCCWHS1001)
2020	Certificate III in Early Childhood Education and Care
2019	Food Safety Supervisor Certificate (HLTFSE001, HLTFSE005, HLTFSE007)
2018	Certificate II in Hospitality (SIT20316)
2018	Queensland Certificate of Education (graduating with a Cum Laude Award)

## DISCIPLINARY EXPERIENCE:

2023	Hired as co-editor for the QUT Literary Salon.
2023	Hired at Bush Kidz Blacksoil as a kitchen aide and bi-monthly Newsletter creator.
2023 - current	Started my own small business to be an approved carer with NDIS for in-home services.
2023	Hired as an educator at Catholic Early Ed Care at St Joseph's Primary School Ipswich.
2021 - current	Hired at Steelit Pty Ltd as an office assistant and construction labourer. Created the company's website using Wix website creator. <a href="https://www.steelit.com.au">https://www.steelit.com.au</a>
2020	Hired at Catholic Early EdCare at Saint Joseph's Primary School as a qualified educator.
2018 - 2020	Hired at Kaleidoscope Kids Early Learning Centre as an educator in training, kitchen aide, and office assistant dealing with payroll, attendances, communications, incident reports and resource orders.

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## COMPLEMENTARY EXPERIENCE:

- 2023** Artist and five-time zine creator for The Queensland University of Technology's *ScratchThat Magazine*. Co-creator of the QUT Literary Salon 2023 Collection zine.
- 2023** Interviewed by *ScratchThat Magazine* for my role in the QUT Literary Salon.
- 2023** Three written pieces (one poem, one non-fiction, one short story) published with *ScratchThat Magazine*, with the poem being featured on the first page of Issue 4.
- 2023** Thirty-four artworks published with *ScratchThat Magazine*.
- 2023** Creator of *The Bush Kidz Bulletin*, a bi-monthly newsletter that detailed updates from the childcares' rooms and kitchen, notes from the office including policy changes, what events are happening soon, and updates of the animals on the property.
- 2020** Work placement for practical tasks for Certificate III in Early Education and Care at Catholic Early EdCare Saint Joseph's Primary School.
- 2018** Work Placement for Practical Tasks in Certificate II in Hospitality at Kaleidoscope Kids Early Learning Centre.
- 2018** Two artworks (*Glitch* photography series, and textile hand-bound diary *Comfort*) showcased at The Ipswich Art Gallery.
- 2017** Year 11 visual art diary showcased at the Australian National Teachers Conference.
- 2016** Volunteered at Bush Kidz Child Care Centre as an office hand, assistant to the educational leader, face painting co-ordinator, room and classroom decorator, and food hand for Christmas and graduation celebrations.
- 2014** Volunteered at the Veranda Café as a kitchen hand, barista, cashier, waiter, holiday decoration consultant and cleaner.

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## COMPLEMENTARY SKILLS:

Hobby baker specializing in allergy friendly foods.

Am familiar with online ordering systems including Coles, Woolworths, Bidfood, Big Michaels, etc.

Am able to design menus for Long Day Care following the Australian Nutritional Guidelines.

Am able to organize and implement cooking experiences with children.

Am able to implement a Food Safety Program and have full knowledge of all corresponding paperwork and guidelines.

Am skilled in various computer systems, including Adobe InDesign and Adobe Illustrator.